



News from Great Alne Primary School



Responsible, Respectful, Ready

Dear Parents and Carers,

12.09.25

What a wonderfully busy week it has been here at school! The children have been working so hard and filling our days with energy and enthusiasm.

Oaks Class have made a fantastic start to their swimming lessons this week. The children showed such determination and courage in the pool – we are so proud of them! Acorns have loved Forest School and begun their daily Phonics lessons.

Our after-school clubs are now up and running, and what a brilliant start we've had. The Performing Arts Club with Mrs Hancock was filled with music, laughter, and creativity, while our Forest Club children enjoyed team games and even made *leaf kebabs*! It's been such a joy to see the children joining in with enthusiasm.

This week we also celebrated *Democracy Week*. Oaks Class are proudly forming our School Council, ensuring that every child has a voice in THEIR school. They've already begun sharing fabulous ideas, and it's clear they're taking their roles very seriously. The children also voted to create a Safeguarding Committee, an important group to help keep our school family safe. Many applied for the different jobs within this, showing great commitment.

Another vote took place for our school librarians. These children will help run our library – a very special place that is open every day for the children to enjoy and explore a love of reading. Each child now has their own library card, and every Friday the children will be able to borrow a book to take home, returning it the following week if they'd like to choose another.

As autumn makes its presence felt and the leaves begin to change, I hope you all enjoy a peaceful and restorative weekend. Thank you, as always, for your continued support – we are excited for all the adventures the coming weeks will bring.

With warmest wishes,

Miss L. Williams

Headteacher





Acorns



Forest School Club





Great Alne Primary School



OPEN DAYS

Tuesday 21st October (9:30am-11:30am and 1:30pm-3:00pm)

Wednesday 19th November
(9:30am-11:30am and 1:30pm-3:00pm)

Monday 8th December
(9:30am-11:30am and 1:30pm-3:00pm)

Monday 12th January (9:30am-11:30am and 1:30pm-3:00pm)



SCAN
ME!



Attendance

Our Mission

At Great Alne Primary School, we believe good attendance is vital for a child to achieve their full potential.

We aim to promote good attendance by providing a safe and motivating environment for all children.

As a team, we will together break down any barriers a child or family may have to accessing their education.

Our school attendance target is set at 96%

Every child matters, every day matters.

Home/School agreement

Parents/Carers and school both have a legal duty for attendance.

It is a legal requirement for each and every child to access regular education

If you need support with your child's attendance, please reach out to either your child's class teacher, or the headteacher.

FAQ's

What is PA?

PA stands for 'Persistently absent.' This is when your child's attendance falls below 90%

What is risk of PA?

Risk of PA is when your child's attendance is at risk of dropping below 90% - we aim to offer early intervention support at this stage.

What is an EPN?

EPN stands for Education Penalty Notices. EPNs are issued for unauthorised absences, this includes term time holidays.

I'll just go on holiday and pay the fine?

EPNs have now been capped nationally at TWO fines within any 3 year period. After this, other action like a parenting order or prosecution has to be considered—this could mean a fine of up to £2500

What is an unauthorised absence?

A child being kept off school unnecessarily or without good reason. Term time holidays is not a justified reason to take your child out of school.

What happens if I keep my child off, and don't contact school?

School will call home to try and obtain a reason for absence—if no reason is provided, school may carry out a visit to your home—this is to check on the welfare of you and your child.

Attendance is a safeguarding matter.

School Attendance Parent Leaflet



Responsible, Respectful, Ready

Head of School:

Miss L Williams

SENDCo: Mrs B Hancock

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Every day counts

100% attendance	0 days missed	No learning missed!
97% attendance	5 days missed	A weeks learning missed
94% attendance	12 days missed	2 weeks and 2 days learning missed
90% attendance	19 days missed	3 weeks and 4 days learning missed
85% attendance	30 days missed	6 weeks of learning missed
80% attendance	40 days missed	8 weeks of learning missed

Every minute counts

Always on time!	No hours missed!	No learning lost!
5 minutes late each day	15 hours missed	3 days learning missed
10 minutes late every day	32 hours missed	6.5 days learning missed
20 minutes late each day	65 hours missed	13 days learning missed
30 minutes late each day	95 hours missed	19 days learning missed

90% attendance, or only 5 minutes late, may sound like a small issue, but the amount of learning missed is huge!

Make each day count!

Attendance Procedures

Absence

If your child is going to be absent from school, you must contact the school office before 9:00am to provide a reason for absence.

Medical evidence

If your child is absent from school and is at risk of becoming persistently absent (at risk of falling below 90%) you may be required to provide medical evidence for your child's absences.

This way, we can make sure absences are authorised.

Punctuality

If your child arrives to school after registration closes, your child will receive an unauthorised late mark—this impacts your child's attendance.

PA/ risk of PA

We want to avoid children becoming persistently absent (below 90%)

Interventions will be put in place when your child's attendance becomes at risk of becoming PA. This may include supportive parent meetings.

Fines/ holidays

Holidays are in no circumstance unauthorised by school. Unauthorised absence due to holidays will result in a fine being issued from Warwickshire County Council.

Celebrating Attendance

Celebrating children's attendance achievements is key to keeping our children motivated and engaged.

We celebrate attendance in so many ways such as...

Weekly Attendance Assembly

Weekly class attendance award

Individual half term certificates for 100% attendance and Improving attendance